

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 04/13/2021**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:01 P.M., via WebEx, in Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input checked="" type="checkbox"/>	Mr. Eric Lunde	(Chairman)
<input checked="" type="checkbox"/>	Mr. Rod Bray	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Council member)
<input checked="" type="checkbox"/>	Mr. Dan Christensen	
<input checked="" type="checkbox"/>	Mr. Andrew Mulder	
<input type="checkbox"/>	Mr. Rick Collins	
<input checked="" type="checkbox"/>	Mr. Jim Castle	
<input checked="" type="checkbox"/>	Mr. Tim Walker	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Dan Christensen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Andrew Mulder	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Rick Collins	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Jim Castle	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Tim Walker	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Mark Hilson
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook
<input checked="" type="checkbox"/>	Mr. Hamish Struthers

MINUTES:

MOTION was made by Castle to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from March 9th, 2021. **MOTION SECONDED** by Bray.

MOTION PASSED UNANIMOUSLY.

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

None

OLD BUSINESS:

1. RESOURCE Committee Update- Council Member Flora

Council Member Flora shared that due to the recently released guidance from the Center for Disease Control (CDC), the resource committee has suspended operations until further notice.

NEW BUSINESS:

1. Future Port Operations—Chairman Lunde

Chairman Lunde presented four sliding scale questions he thought should be considered when addressing future port operations:

- a. On a scale of 1-10 rate if you are pro-growth (10) or pro-capping (1) the number of cruise ship passengers who visit Ketchikan annually?
- b. On a scale of 1-10 rate how much money you think should be invested to mitigate the tourism industry effects on the uplands and infrastructure: 10 being as much money as possible and 1 being as little money as possible.
- c. On a scale of 1-10 rate if how you see the port as an income source: 10 being that the port should generate enough revenue to transfer profits to the general fund above and beyond that needed for sustainable port infrastructure, operations and maintenance and 1 being the port only needs to generate enough revenue to support port infrastructure, operations and maintenance.
- d. On a scale of 1-10 rate how you would like to see the City go about collecting revenue from the port: 10 being take potential legal action to get a waiver for the tonnage clause so that the City can collect port revenue and 1 being that revenue collection should be collaborative and negotiable with the cruise industry, much like it is at this point in time.

Discussion followed.

2. Financial Update on the Port Enterprise Fund- Chairman Lunde

Director Hilson updated that the State of Alaska will be receiving more relief funds and that the City will receive \$1.1 million of those funds. That assistance will be put toward port revenue losses. A \$3.1 million transfer from CPV funds with defined repayment terms will be made to cover port expenses, such as the Berth IV lease payment and debt services. There is currently no exact balance available of the Port Enterprise Fund to report.

3. Skiff Float Installation- Board Member Mulder

Board Member Mulder presented materials he gathered from the Alaska Department of Transportation (DOT) in reference to the engineering and installation of skiff floats in other areas of Southeast Alaska. He noted the floats presented are robust and provide good infrastructure. After contacting Mathis Lumber in Washington, Board Member Mulder stated that the cost of the floats, depending on if they are preassembled or not, ranges for \$25 per square foot to \$50 per square foot, plus shipping. Board Member Mulder suggests these floats be placed in Bar Harbor South and eventually Thomas Basin. He also acknowledged that he understands funds are limited but requests a skiff float project be put on the 2022 Capitol Improvement Project list for the harbors.

Discussion followed. The Board agreed with Board Member Mulder's assessment of the viability of this project, and requested that Director Hilson put a skiff float project on the 2022 Capitol Improvement Project list for the harbors.

4. Parking Enforcement in the parking lots adjacent to harbor access points- Board Member Castle

Director Hilson acknowledged the concern over the parking enforcement in City owned parking lots adjacent to harbor access points. He noted that these properties are not harbor assets, therefore, harbor staff cannot monitor these lots, nor can non-harbor users be barred from using these lots. He stated that staff is working on a resolution, that could eventually come by means of a change to the Ketchikan Municipal Code.

Discussion followed.

5. Volume of pet waste on the Port and in the harbors- Board Member Collins

Discussion was held by the Board. Port and Harbors staff were requested to, if possible, install more pet waste bag dispensers, especially in the Thomas Basin area. The Board also requested staff look into more signage that would note the fine associated with not picking up your pets waste.

Director's Report:

In addition to the information provided in the Director's Report, Director Hilson wanted to note that Nick and Andrew of the maintenance department have done an

amazing job working in Bar Harbor North. A few weeks back the end of float 11 was experiencing severe wave action due to inclement weather, and Nick and Andrew were able to save the float for breaking off the main float. Director Hilson noted we are lucky to have such a talented and dedicated maintenance crew.

FUTURE AGENDA ITEMS:

1. The Board requested that the regular meeting of May 11 address the four talking points presented under New Business Item No. 1. The Board also requests that a document with the talking points presented tonight be distributed prior to the meeting, and be accompanied by an online poll.

BOARD MEMBER COMMENTS:

Mr. Timothy Walker: Board Member Walker felt like this was a good meeting with interesting discussion. He informed the Board he will be out of town next month for the meeting.

Mr. Eric Lunde: Chairman Lunde thanked everyone, and thanked Board Member Mulder for the information presented on the skiff float project.

Mr. Rod Bray: Board Member Bray suggested that Board Member Walker review the worksheet for next meeting and have his voice heard prior to the meeting. He also thanked Board Member Mulder for the skiff float project suggestion and feels like this will be good for the harbors. Lastly, he thanks Chairman Lunde for his thoughts and the information presented tonight.

Mr. Jim Castle: No comment.

Mr. Dan Christensen: Board Member Christensen said that he is passionate about the parking issues, and that he has been working the issue for the last 20 years. He also reiterated that the dog waste bag stations should display the fine associated with violating the code.

Mr. Mark Flora: Council Member Flora thanks both Chairman Lunde and Board Member Mulder for their agenda items.

Mr. Andrew Mulder: Board Member Mulder stated he is pleased that the skiff float discussion went so well. He also appreciates everyone's time and energy.

Mr. Rick Collins:

Mr. Steve Wilsie: Board Member Wilsie feels it was a good meeting, and apologizes for connection problems.

ADJOURNMENT:

MOTION TO ADJOURN was made by Flora at 8:48 p.m. **MOTION SECONDED** by Bray. **MOTION PASSED UNANIMOUSLY.**

Erin Lee

5/10/21

Chair/Vice Chair Signature

Date

